

Cleveland NPM Board Meeting
June 13, 2019

Meeting was called to order with a prayer at 1:00 pm

Members in Attendance: Mary Hrich, Bob Soeder, Herb Dillahunt, Jon Thibo, Angela Kovic, Charlene McElwee, Bridget Jankowski.

Secretary: The minutes were approved via email after the previous meeting, so no reading of them was necessary.

Bridget reported that the voting is in process for the open at-large board position. The voting will close on June 23rd, after she gets back from a conference. There will be one more reminder to vote sent out in a Constant Contact email before that date.

Treasurer: Jon Thibo, Treasurer, reported that several churches responded to the email requesting funds. A list is attached. The balance in the checking account is currently \$2108.96 and there is \$30.71 in the Paypal account.

Communication and Membership: Bob Soeder has begun sending notices of events and job openings through Constant Contact and the response has been positive.

Website: Herb reported that the website is working well as is and he sees no need at this time to upgrade it to the “pay” side as we don’t yet seem to need those features.

Constant Contact: Mary Hrich reported that we currently have 542 contacts and a 40% open rate through the Constant Contact newsletters. This is all very positive. Since the rate increase happened at 500 members, there will be no need to increase this monthly fee for the foreseeable future.

Prayer Coordinator: Angela reported that it worked very well to have board members send prayer requests to her. She will send out the next request to the board so that Herb will not need to do that again. She also suggested having a prayer request notebook in our choirs for people to write down requests which could then be sent to her by each director. Angela said that it has worked well for her choir.

Brown Bag Lunches – Herb has these organized for August as follows:

- St. Frances of Assisi, Gates Mills, hosted by Max Menkhaus
- St. Francis De Sales, Akron, hosted by Colleen McVicker
- St. Mary, Berea, hosted by Angela Kovic
- St. Mary of the Immaculate Conception, Avon, hosted by Jolene Nelson

Coffee/Pub nights – Angela is in the process of organizing these and is planning to have the first one in July.

Herb brought up the idea of having a possible video/webinar available for the Diocese on wedding and/or funeral planning and implementation. He saw one done by the Pittsburgh Diocese that he thought was very successful and thought it could be replicated here locally and equally useful for our folks. This would be a video-taped panel discussion which would then be uploaded to a site, perhaps even our own website, for people to view at their convenience. The fact that the people presenting would be local would be a draw. There needs to be some continued investigation into the best place to host such a video (you tube, website, facebook) and also the best way to record it. It was agreed that a series of short segments would be better than one long video. Herb will continue to research.

Musicians' Retreat – Scheduled for Friday, September 6th from 5:00 – 9:00 pm
This is intended for Directors of Music. It will be held at St. Columbkille. Jon and Lori will send out particulars about the dinner which will be provided by the board. Kathy Wray will be the presenter. Expenses will include one night in a hotel and \$200 stipend for her.

St. Cecilia Sing – Friday and Saturday November 22 and 23, hosted by Lori Geyer at St. Albert the Great. See the attached agenda. The board agreed that it looks wonderfully organized already. The following suggestions were made, and Herb will bring them to Lori's attention:

The 5:00 start time on Friday may be too early for some choirs. It was suggested that pushing it back even an hour with a concert starting at 8:00 on and lasting an hour isn't too late on a Friday evening.

It was suggested that a free-will offering be taken at the concert Friday evening.

Charlene will work with Lori on choosing combined repertoire. It was suggested to use something with four-parts, simple, from the hymnal so as not to require purchase.

Stancato's was the preferred caterer for lunch on Saturday.

Herb will be in touch with Lori about clinicians and whether or not we need to budget for stipends for them. It was suggested that a \$10 fee for Saturday workshops be collected if the budget does not include stipends. This would include the cost of lunch.

Diocesan Musicians Retreat, Feb. 22, 2020 at the Center of Pastoral Leadership

Mary has two rooms reserved from 8:30 am to 1:30 pm with a projected attendance of 100 people. Caterers at the Center will take care of continental breakfast and lunch for an approximate cost of \$7 to \$10 per person. This will be a day for all music ministers of the Diocese. A suggested topic for the day was inter-personal relationships among choirs/ensembles. Mary and Charlene will reach out to potential speakers in the counseling

field. It was agreed that Fr. Tom Dragga would be a good choice for a spiritual guidance for the day. Mary will reach out to him after we have more of an idea of who the lay speaker might be.

Children's Choir Festival, March 7, 2010 at the Cathedral. Bridget reported that Teri Larson from the Basilica in Minnesota will be the clinician. The date is the second Sunday of Lent again so some of the repertoire, including the antiphons and Ordinary will be the same as last year, making preparation for returning choirs a little easier. The committee will be in touch with Teri before the end of the summer to determine repertoire. The cost will remain the same as last year, \$15. per student with at maximum of \$30 per family. Expenses will be a bit higher because in addition to hotel we need to pay for Teri's airfare.

Handbell Festival, April 18, 2020 at 3:00 pm at St. Clarence. St. Clarence was the chosen facility because they have the space and they will not charge us to use it. Elke White and Rad & Patti Yates sent a well-organized agenda for the day (attached) and the board agreed to let them continue to organize. The clinician is not yet decided. Herb will be in touch regarding the stipend and budget for the event.

It was decided that Herb should request some financial backing from the Diocesan Worship Office once again. Particularly funding for the Children's Choir Festival, the Handbell Festival and the Retreat. It was agreed that the request should be for \$1,000 total.

The next meeting will be on August 28th at St. Clarence, immediately preceding the WLP choral reading session.

The meeting adjourned at 2:30 pm with a prayer.

Respectfully submitted,
Bridget Jankowski
Secretary

St. Cecilia Sing

Nov 22 St Cecilia Sing

St Albert the Great

Rehearsals: 5:00 pm-6:30 pm

Concert: 7:00-8:00 pm

Choirs: Each choir will prepare two selections no longer than 10 minutes. I will ask the participants to sign up for a certain part of the liturgical year – Advent, Christmas, Lent, Easter, Ordinary time.

For the final mass choir performance, I am open to suggestions for choral pieces. Perhaps we could take some selections from the OCP missal in an SATB format.

Refreshments will be served down in the hall after the concert.

Nov 23 St Cecilia Workshop

8:00 registration and light breakfast

8:30 Welcome

Workshops—3 workshops at each time slot

8:45-9:30 am

9:45-10:30 am

10:45-11:30 am (choral reading session)

Participants will have the option to choose two workshops to attend that morning plus the choral reading session.

Lunch: 11:45-12:30 pm

Closing prayer service: 12:45-1:00/1:15 pm.

I have contacted Mike Atterberry at ILP Music. We are discussing having a choral reading session for the final workshop of the day presented by ILP Music.

I have contacted the following people to see if they would be interested in presenting a workshop:

JoAnne Uniatowski— breath and vocal production

Mary Hrich/Bob Soeder— Taize prayer services

John Srsen (St Thomas More)— arranging for the contemporary ensemble

Angela Kovic— how to read music

Mary Hrich said she is definitely interested in presenting a workshop on Taize and I would also like to end the day with a Taize prayer service to link the two together.

Since we will be having a handbell workshop in February I have chosen not to include any Handbell presentations.

Menu:

As far as breakfast is concerned it would be a light continental breakfast of fresh fruit, yogurt, bagels and muffins with coffee tea and water provided by St Albert.

For lunch we could either have soup and sandwiches or I can order a meal for approximately \$6.00 per person which would consist of chicken , pasta, and vegetables from Stancato's restaurant in Parma:

That's Amore

Italian Marinated Baked Chicken, Penne and California Vegetables 5.99

Again, my apologies that I will not be at the board meeting in June. Please let me know what the board thinks about these ideas and any decisions or suggestions that they may have for this weekend.

HANDBELL FESTIVAL

April 18?, 2020

All Choirs

7:00-8:00 am	Arrival and Setup
8:00-9:15 am	Massed Rehearsal
9:15-9:30 am	Break

Tins Division

09:30-10:15 am	EKCO Ringers Concert
10:15-10:30 am	Break
10:30-11:15 am	Rehearsal
11:15-12:30 pm	Lunch
12:30-1:00 pm	Rehearsal
1:00-1:15 pm	Break

Coppers Division

09:30-10:15 am	Rehearsal
10:15-10:30 am	Break
10:30-11:15 am	EKCO Ringers Concert
11:15-11:30 am	Break
11:30-12:00 pm	Rehearsal
12:00-1:15 pm	Lunch

All Choirs

1:15-2:00 pm

Massed Rehearsal

2:00-2:15 pm

Break

2:15 pm

Concert

Parishes that responded to our request for funding.

St. Luke, Lakewood	11.10.18	50
St. Monica, Cleveland	11.15.18	50
Our Lady of the Lake, Euclid	11.15.18	50
Nativity of the Blessed Virgin Mary, Lorain	11.17.18	100
Guardian Angels Church	11.19.18	50
St. Mary's Painesville	11.20.18	50
Our Lady of the Lake, Euclid	12.8.18	50
Divine Word, Kirtland	12.8.18	50
St. Bede, Mentor	12.8.18	50
St. Mary Magdalene, Willowick	12.8.18	50
St. Columbkille Parma	1.21.19	50
St. Malachi, CLE	1.28.19	50
St. Clarence, North Ridgeville	1.28.19	50
St. Paul Akron	2.9.19	100
total as of 3/21/19		800
St. Andrew the Apostle, Norton	5.9.19	50
St. John the Evangelist Cathedral, Cleveland	5.9.19	50
St. Sebastian, Akron	5.1.19	50
St. Jude, Elyria	5.17.19	50
St. Mary, Berea	5.20.19	50
Sts. Therese, Peter and Paul, Garfield Hts.	5.21.19	100
St. Julie Billart, North Ridgeville	5.22.19	50
St. Matthew, Akron	5.22.19	50
St. Augustine, Barberton	5.27.19	50
St. Noel, Willoughby Hills	5.29.19	50
Our Lady of Guadalupe, Macedonia	6.11.19	50